

SOUTH HAMPTON HISTORIC DISTRICT COMMISSION

Application for Certificate of Approval

To: Historic District Commission
Town of South Hampton
3 Hilldale Ave.
South Hampton, N.H. 03827

Do not write in this space
Date Filed _____
Fee Rec'd _____

Please refer to the Regulations and Procedures of the South Hampton Historic District Commission before filing this application. This application must be completed accurately and in its entirety in order for it to be processed.

Name of Applicant: _____ Phone No. _____

Mailing Address: _____

Location of Property: _____
(Be Specific)

Please list below any alteration, restoration, relocation, demolition or construction proposed. Attach another sheet if necessary. Copies of plans, sketches or drawing (to be retained by the Historic District Commission) shall accompany this application to fully explain the proposal. (Please refer to Section I. (c) of the South Hampton Historic District Commission Procedures.)

NOTE: A sketch or architectural drawing shall accompany all requests for Certificates of Approval. It shall show scale, existing and proposed elevations, and all sides of any new structures. Sketch or drawings should show dimensions of all exteriors and a list of all materials to be used. All applications shall include a site plan showing location of the structure (s) including distances in relation to other buildings, property boundaries and abutter. Detailed description of proposed project (proposal to construct, alter, repair, move, demolish, change use of, which should include if appropriate, building height, set backs, yards, rendering of front facade, including door, windows, etc., architectural details, roof slope, construction material, and surface finish. Two copies of all sketches,

drawings, and additional information shall be submitted one hour in advance of the meeting. The South Hampton Historic District Commission, for its permanent record, shall retain one copy. It will be on file in the South Hampton Town Offices. A check for \$25, shall be submitted made payable to the Town of South Hampton. There is an application time limit of two years from the date of notice of approval. If after two years the application is not fulfilled, the application is subject to reapproval.

Names and Mailing address of all owners of properties abutting this property must be supplied with this application.

Abutting Property Owners Name	No.	Street	Town	Zip

I understand that I must appear in person or be represented by my agent at the meeting. The agent who represents me at this hearing must be familiar with the case and I agree to be bound by his or her testimony.

I HAVE READ THE SOUTH HAMPTON HISTORIC DISTRICT REGULATIONS PRIOR TO COMPLETING AND SIGNING MY APPLICATION FOR APPROVAL AND UNDERSTAND THAT THE APPLICATION COULD BE REJECTED FOR LACK OF INFORMATION.

Signed: _____

Rev: 7/05